



JOETEN-KIYU PUBLIC LIBRARY

NORTHERN MARIANAS STATE LIBRARY

P.O. Box 501092 Saipan MP, 96950 PHONE: (670)235-7322 FAX: (670) 488-2665
WEBSITE: <http://www.cnmilib.org> E-MAIL: cnmistatelibrary@gmail.com



Joeten-Kiyu Public Library Teen Advisory Board (TAB) Member Application

What is the TAB?

TAB, or Teen Advisory Board, is a teens-only volunteer (7th - 12th grade) group dedicated to improving the teen services in the library by having a say in library programs, events, collection and promotion, as well as helping to plan, organize and execute teen events (see below for examples).

Goals of the TAB:

1. Provide teens with healthy after school activities that can help improve teen's social, collaborative and planning skills
2. Give teens a new perspective of the library and how library events are organized, planned, and implemented
3. Allow teens to have an influence in the library, and allow them to create events that are interesting and relevant to them, under the guidance of a staff member

TAB Mission:

The mission of the TAB is to create a positive and healthy space for teens, promote teen literacy and involvement, allow teens to have an influence in library events, and help teens become lifelong library users.

Please fill out completely.

First Name: _____ Last name: _____ Middle initial: _____

Phone number: _____ Email: _____ Date of birth: _____

Library card number (whole number): _____ School: _____ Grade: _____

How did you find out about the TAB? _____

Why do you want to join the TAB?

Give two examples of programs you'd like to see at the library:

1) _____

2) _____

Have you had any volunteer experience before? If so, where? _____



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Please initial to the left of all the statements, indicating you have read and understood them.

What are expectations for TAB members?

- Attend regular meetings
- Be available to help with teen-run events
- Put in extra time to help plan events, as needed
- Act as ambassadors to the community - bring their friends to teen events, and bring in teen input to the library
- Be willing to share ideas, and respectfully listen to other ideas
- Be willing to accept the responsibility of planning, organizing, and executing events, but also have fun and make friends

What is the time commitment?

- The TAB team will meet for about 2 hours each month (subject to change, depending on the nature of the event/activity teens are planning). Meet for one hour 2 times per month, on Saturdays or another day that works for the majority of the members. Meetings will take place at the library. Please ensure you have transportation to the library.
- TAB members are expected to help with teen led events; in particular those they planned, under the guidance of a staff member
- TAB members may be called upon to do extra work outside of regular meetings to help plan or prepare for events, depending on the event
- TAB members may be called upon to help volunteer with general teen events in the library (such as the Teen Easter Egg hunt, Trunk or Treat or Summer Reading Program)

What are some examples of what teens would do?

- Help design book displays
- Help contribute to the teen collection - advise the librarian as to what the library should purchase (books, magazines, movies, etc.)
- Help design and execute an inviting teen space (furniture, decorations, what to be included in the teen area, etc.)
- Brainstorm events their peers would like, and have a part in planning the event, as well as promotion, under the guidance of a staff member
- Help promote the library, TAB team, and other teen events

What are the qualities of a successful TAB member?

- Shows up to meetings when available (we understand teens are busy and might have conflicts), as well as to events the TAB helped plan
- Takes the TAB seriously, yet also has fun
- Contributes ideas and respectfully considers and listens to other ideas, even if different from his/her own
- Works hard to develop meaningful programs for teens, and takes pride in his/her work

I have read the above statements, and I understand and agree to abide by the TAB policies and procedures.

Print name: _____ Sign: _____ Date: _____



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Participation Waiver

I have read and understand the guidelines for participation in the Teen Advisory Board sponsored by the Joeten-Kiyu Public Library. I further release the Joeten-Kiyu Public Library employees and volunteers from all responsibility for any accidents or injury to my teen(s) while my teen(s) am/are participating in this event.

Signature of parent/guardian: _____ Date: _____

Permission to videotape/photograph

I _____ (Name, please print) am the parent or legal guardian of _____.
(Name of teen, age)

I understand the Joeten-Kiyu Public Library may photograph or videotape the events or activity in which my teen(s) is/are participating. I give my permission for Joeten-Kiyu Public Library to use photographs or videotape of my teen(s) for the purpose of promoting the Joeten-Kiyu Public Library and its services/programs. I give my permission with the following understanding: No compensation of any kind will be paid to my teen(s) at this time or in the future for the use of my teen's likeness.

Signature: _____ Date: _____

Address: _____

City: _____ Zip: _____ Phone: _____

Thank you, and we look forward to collaborating with you!